

Shared and approved by Governors: December 2019

Review: December 2021



Pupil's E-safety and acceptable use of ICT policy

Our aim in presenting a pupil e-safety policy is to create a safe environment in which children can all learn.

E-Safety is not purely a technological issue. The responsibility for e-safety must not be solely delegated to technical staff, or those with a responsibility for ICT. Schools must therefore, firmly embed e-safety within all safeguarding policies and practices. This then makes that responsibility rest with of all those who work with young people whether in a paid or unpaid capacity. No one policy or technology can create the safe learning and working environment we need. Schools can work towards this by combining the following:

1. Policies and Guidance.
2. Technology Based Solutions.
3. Education in terms of acceptable use and responsibility.

The Education and Inspections Act 2006 empowers Head teachers to such extent as is reasonable, to regulate the behaviour of pupils when they are off the school site and empowers members of staff to impose disciplinary penalties for inappropriate behaviour. This is pertinent to incidents of cyber bullying, or other e-safety incidents covered by this policy, which may take place outside of the school, but is linked to membership of the school. The 2011 Education Act increased these powers with regard to the searching for and of electronic devices and the deletion of data. In the case of both acts, action can only be taken over issues covered by the published Behaviour policy. The school will deal with such incidents within this policy and associated behaviour and anti-bullying policies and will, where known, inform parents/carers of incidents of inappropriate e-safety behaviour that take place out of school.

This policy will be communicated to staff/pupils/parents/carers in the following ways:

- Policy to be posted on the school website.
- Home School Agreements discussed with pupils and parents at the start of each year.
- Home School Agreements to be held in pupil and personnel files.

Pupil's responsibilities:

- Pupils will agree to follow the school rules when using the school laptops and iPads.
- Pupils will use the network in a sensible way and follow all the rules explained by members of staff
- Pupils will agree to report anyone not using the computers sensibly to their teachers.
- Pupils will agree to tell their teacher or another member of staff, if they see any websites that that make them feel unhappy or uncomfortable.
- If pupils do not follow the rules, they understand that this may mean they might not be able to use the laptops and iPads.

- Pupils will not use their mobile phones on school site; they will hand their mobile phones to their teachers daily. (Year 5 & 6 only)
- Pupils will sign the home school agreement, which refers to this policy, every September

Parents responsibilities:

- Parents give permission for their children to access networked computer services such as the Internet and e-mail.
- Parents give permission for year 5 & 6 pupils to bring their mobile phones to school on the understanding that it will be handed to the class teacher as they enter the classroom, and given out again at the end of the day.
- Parents understand that pupils will be held accountable for their own actions. They also understand that although the school will take reasonable steps to ensure that their child is appropriately supervised, according to age and responsibility, they will not hold the school or County Council responsible for inappropriate material that my child may obtain.
- Parents understand that the school reserves the right to apply monitoring arrangements to any student in relation to network, e-mail and Internet use where misuse is suspected. They accept responsibility for setting standards for their son or daughter to follow when selecting, sharing and exploring information and media. Parents agree to report any known misuse of the network to the school.
- Parents/legal guardians of pupils at Abbots Green will sign the home school agreement, which refers to this policy, every September.

Staff responsibilities

- All members of staff at Abbots Green Academy (paid and unpaid) will support pupils in understanding and adhering to this policy.
- All adults will also adhere to the main school E-Safety and Acceptable use of ICT policy